

**WWMA Executive Committee Meeting**  
**Stevens Point, WI**  
**10/4/2017**

1. Call to order at 12:00 PM (President Hailer)
  - a. Members present: Tony Hoffmann, Steve Hailer, Dale Schmit, Greg Loreck, Chris Tourdot, Keith Garbe, Glenn Wood, Joe Malek, Shelly Miller
  
2. 2017 conference review from member survey
  - a. The hotel facilities, including rooms and conference center were:
    - i. Inadequate: 0   adequate: 33   superb: 4
  - b. The training subject matter was:
    - i. Irrelevant: 3   average: 18   highly relevant: 18
  - c. From the training you received, how much did you learn that will apply to your job?
    - i. Nothing: 2   a little: 6   a fair amount: 30   a lot: 1
  - d. The meals and snacks provided were:
    - i. Poor 3   decent: 33   stellar: 2
  - e. Please share any other comments regarding the 2016 conference
    - i. Good presentations, liked the breakouts, good location, didn't like the shared room breakout-too loud, too much down time
  - f. Please list topics that you would like to receive training on at future conferences.
    - i. EVSE, Class II scales, retirement/ETF, advanced package testing, scales, de-escalating combative situations, UBER/taxi meters, Q&A session for members, hanging dial scales, WinWam, laundry mats/timing devices, propane exchange racks, price verification, CNG
  - g. What changes or improvements would you like to see in WWMA and/or the conference?
    - i. Shorten to 1.5 day, shorter breakouts, less PowerPoint, hold conference every other year, increase member dues and get better food
  
3. Training review
  - a. Many positive comments from the members were received
    - i. Ted Bohn (EVSE) presentation was very interesting well delivered
    - ii. Rice Lake guys did a great job
    - iii. Internal trainers and Justin from the lab had great sessions
  
4. Food review
  - A. Overall, food was acceptable
    - a. Some complaints that the burgers were cold and not very good
      - i. Maybe elect a different large lunch for 2018
    - b. Compliments on fresh fruit and veggies
    - c. No complaints on snacks and drinks (improved from 2016)
  
5. Facility review
  - A. Facility was appropriate for our conference and members found it adequate.
    - a. Contract is already signed to return in 2018

6. Topic ideas for next conference:
  - a. A suggestion from a member to offer multiple sessions and give members the ability to choose 3 out of 6, for example, was discussed
    - i. It would require more trainers, more space, and not everyone would get what sessions that they want
    - ii. Good idea but opt to stay with assigned sessions.
  - b. From the suggestion from the membership, we will try to reduce the breakout time and include more training sessions.
  - c. Training topics pulled from the list established by the Association on 10/3/17 (**those in bold are slated to be training at the 2018 conference**)
    - i. **Class II scales as a breakout (Wood volunteered and would like to teach with S. Peter)**
    - ii. **Retirement as a large group session Monday. (Tourdot will reach out to ETF again. If they won't present, we will seek a private sector specialist.)**
    - iii. **The basics of Petroleum inspection as a breakout (Hailer offered to teach. Will try to schedule at "The Store" gas station near the hotel)**
    - iv. Medium capacity scales
    - v. **Grain moisture meters as a breakout (ask Stobb to present)**
    - vi. **WinWam functions and tips as a breakout (Tourdot will teach)**
    - vii. **Specialized inspections and demo of the trailers used for terminals, LPG, and hoppers as a breakout. (K. Garbe will teach LPG, ask Jacques if will talk about the terminal prover)**
      1. Must request an area of the parking lot to be coned off for this and the vehicle scale test unit.
      2. Must organize the trailers to be brought to conference.
    - viii. **Basics of vehicle scale inspections and truck demo as a breakout. (Ask Sander to teach.)**
    - ix. **How to handle hostile situations, active shooter, spatial awareness, verbal Judo as a large group session on Monday. (Reach out to SP PD, County Sheriff, or State Patrol.)**
  - d. Monday- 2 sessions ranging 1.5-2 hours each, large group format, 1 large room need
  - e. Tuesday- 6 breakout sessions, 1 hour each, 3 inside/3 outside, 3 rooms needed
    - i. Use the Expo room, hospitality room and will need 1 more
7. Thank you card for presenters
  - a. Outside presenters did not charge
  - b. Thank all of our presenters with a thank you card and a \$50 gift card for their efforts
    - i. Tourdot will get the thank you cards and Loreck will get Visa gift cards. Tourdot will complete the thank you cards and send to Loreck to insert gift cards and mail.
8. 2018 Conference dates
  - a. October 8<sup>th</sup>- 10<sup>th</sup>
9. Next Executive Committee meeting will be February 6<sup>th</sup> 2018 at the Holiday Inn in Stevens Point at 9:30 a.m.
  - a. Schmit to schedule today (10/4)
10. Schmit adjourns at 1:15 pm.