

BYLAWS of the Wisconsin Weights and Measures Association

Adopted October 14, 1965

**Amended, October 28, 1971; October 14, 1976; June 16, 1999; February 4, 2011;
October 8, 2014**

Article I – Name.

The name of this organization shall be the Wisconsin Weights and Measures Association.

Article II – Objectives.

The Association's Objectives shall be as follows:

1. To assist the members in the administration and enforcement of the state law and local ordinances in a conscientious and honest manner.
2. To promote uniform weights and measures laws, rules and regulations.
3. To collect and disseminate data, statistics and other information useful to persons engaged in regulating weights and measures.
4. To assist in educating the public of the need for adequate standards as a basic need for proper consumer protection.
5. To mutually assist one another when need arises in the performance of duty.

Article III – Membership and Voting:

Section 1. General. All sealers of weights and measures and other public officials interested in and responsible for the weights and measures functions of local governments in cities and villages are eligible to participate in the association's activities.

Section 2. Active. All weights and measures officials who are responsible for weights and measures functions of local governments in cities and villages are eligible to be active members of this association and by attending the annual association conference and payment of the nominal membership and/or registration fee, as established by the association Executive Committee shall become active members and exercise full membership privileges.

Section 3. Associate. Any other interested person may become an associate member by payment of the nominal membership and/or registration fee, as established by the association Executive Committee. Associate members shall be entitled to attend association conference or meeting, to receive any bulletins or other publications issued by the association and take part in all association activities, but shall not be eligible to vote or hold office.

Section 4. Honorary Membership.

- a. Any active or associate member may be elected to honorary membership by the executive committee upon 10 years of membership and retirement from active duty.
- b. Any active or associate member retiring from active duty with less than 10 years of membership may be proposed for honorary membership by the executive committee and elected an honorary member by a 2/3 vote of active members at the annual business meeting.
- c. All members elected to honorary membership shall be awarded a suitable certificate indicating their election.
- d. Honorary members shall be entitled to attend association conference and meetings, to receive any bulletins or other publication issued by the association, to take part in the association activities, but shall not be eligible to vote or hold office. They shall be exempt from any membership fees.

Section 5. Membership Cards. Cards indicating individual membership in the association shall be issued to all active and associate members annually who are in good standing.

Article IV – Officers.

Section 1. Personnel. The officers of the association shall be a president, president-elect, vice-president, secretary-treasurer and two trustees. These officers shall constitute the executive committee. The immediate past president, if not currently an officer, would also be a member of the executive committee. The members authorized to vote at the time of the association's annual conference shall fill the offices of president, president-elect and vice-president. The terms of office shall be for one year.

Section 2. Trustees. The office of trustee shall be filled by appointment of the president, with one trustee from the northern area and one trustee from the southern area of the state. Other officers are not eligible to serve as trustees. The dividing line, for the purpose of selecting trustees, shall be as follows: the south county line of Sheboygan, Fond du Lac, Green Lake, Marquette, Adams and Juneau counties. The counties north of this line will be the northern area and the counties south of this line will be the southern area.

Section 3. Nominations. A nomination for each elective office shall be made by a nominating committee to be appointed by the president on or before the first day of the conference, and nominations may be made from the floor at the business session of the annual meeting. All nominees shall have agreed in advance to their nomination.

Section 4. Duties. The officers of the association shall exercise those functions normally assigned to such officers. The executive committee, after the annual meeting, shall appoint the secretary-treasurer for a one-year term. The president shall preside at meetings of the executive committee. They shall be authorized to appoint special committees with the approval of the majority of the executive committee. They may call a meeting of the executive committee. The executive committee shall service as the program committee for the annual conference of the association.

Section 5. Vacancies. A vacancy in the office of the president shall be filled by the president-elect, who would become acting president to fill the unexpired term. If a vacancy occurs in the office of the president-elect, the vice-president shall become the president-elect. A vacancy in the office of the vice-president or secretary-treasurer shall be filled by appointment from the president with the approval of the executive committee. A vacancy in the office of the trustee shall be filled by appointment from the president.

Article V – Meetings.

Section 1. An annual conference of the membership of the association shall be held at such time and place, as the executive committee shall determine.

Section 2. An annual business meeting for the purpose of electing officers and the transaction of business of the association shall be held in conjunction with the annual conference.

Section 3. Spring Meeting. A spring meeting may be called by the president or a majority of the executive committee to act on any business that might come before the membership without any other announcement, if held as part of the program of a spring conference sponsored by the weights and measures program of the Wisconsin Department of Agriculture, Trade and Consumer Protection.

Section 4. Special Meeting. Special meetings of the association may be called by the majority of the officers of the association provided that notice of each special meeting, stating the time, place and purpose, shall be sent to all active members at least 30 days prior to the date of such meeting.

Section 5. Voting. Each active member in good standing present at the annual business meeting of the association shall be entitled to cast one vote on all questions coming before the meeting and in elections of officers. There shall be no proxies authorized. A quorum for the annual business meeting shall consist of those active members present. A majority vote shall control with respect to the election of officers. Any other question must be supported by not less than 2/3 of the votes cast.

Article VI – Standing Committee.

Section 1. Action Committee. Members of the Action Committee shall be comprised of no more than five (5) members; two (2) state representatives and two (2) city representatives and the president of WWMA. The State of Wisconsin-DATCP Weights & Measures Section Chief will be an Ad Hoc member.

- a. Topics for the Action Committee will come from the membership at the Fall Conference or from the executive committee.

Section 2. There shall be a Liaison Committee. The Liaison committee shall be representative of that portion of the active membership, who are sealers of weights and measures, or directly employed by a city or village.

- a. The city portion of the membership shall meet annually in caucus at the time of the annual association conference to elect the Liaison committee and for discussions of mutual concerns and interests.
- b. The Liaison committee shall monitor proposed legislation, review state policies and maintain liaison with the state on matters that are within the particular interest of this portion of the membership and shall report their recommendations to the annual caucus.
- c. The Liaison committee shall be comprised of three members. Election shall be for a three-year term, with one members' term expiring each year. The committee shall designate one of its members as chairperson each year and this person shall be the presiding officer at the caucus. Nominations shall be from the floor.
- d. Vacancies on the Liaison committee shall be filled by the most recent past committee member, still active, who shall serve until the next caucus at which time any unexpired term shall be filled by election.

Article VII – Association Activities.

Section 1. This association shall not directly or indirectly sponsor legislation or proposals pertaining to general municipal policy. All proposals on such matters shall take the form of a recommendation to the League of Wisconsin Municipalities Executive Committee.

Section 2. It shall be the right of this association to communicate with any person or organization in pursuit of its objectives on matters that are not in direct conflict with Section 1.

Article VIII – Parliamentary Procedure.

Robert's Rules of Order (current version) shall be the authority on all questions not specifically stated in these bylaws.

Article IX – Amendments.

Section 1. These bylaws may be amended at the annual business meeting of the association or at any special business meeting, properly called as provided in Article V, by a 2/3 vote of all the active members voting.

Section 2. Proposals to amend these bylaws shall be submitted in writing to the secretary, at least 60 days prior to the annual business meeting, or any special business meeting.

Section 3. The secretary shall notify all active members of the proposed amendments to be acted upon at least 15 days prior to the business meeting at which voting is to take place.

Article X – Dissolution.

Upon the dissolution of the organization, assets shall be distributed for one or more exempt purposes within the meaning of section 501(c)(6) of the Internal Revenue Code, or corresponding section of any future federal tax code, or shall be distributed to the federal government, or to a state or local government, for a public purpose (of sending any weights and measures official to the regional or national conference). Any such assets not disposed of shall be disposed of by the Court of Common Pleas of the County in which the principal office of the organization is then located, exclusively for such purposes or to such organization or organizations, as said Court shall determine, which are organized and operated exclusively for such purposes.